



**Request for City Council Committee Action  
From the Department of Public Works Property Services**

Date: July 18, 2002

To: Honorable Sandra Colvin Roy Chair  
Transportation and Public Works Committee

**Subject:** Architectural and Engineering Design Services – Minneapolis Police Department Third Precinct

**Recommendation:** Request authorization to negotiate and execute an Architectural and Engineering Design Services Agreement for the Minneapolis Police Department Third Precinct Facility Addition and Improvements for a fee not to exceed of \$370,000.

**Previous Directives:** Funding for this agreement has been included in the year 2001 Public Safety Initiative Capital Program. Authorization to obtain Proposals for Architectural/Engineering Design Services for this Project was received by previous City Council action (April 5, 2002).

Prepared or Submitted by: Paul Miller, Project Manager, 673-3603

Approved: David J. Sonnenberg, P. E., City Engineer, Director of Public Works

By: Steve Kotke \_\_\_\_\_

Presenters in Committee: Paul Miller, Project Manager

**Financial Impact** (Check those that apply)

☒ No financial impact - or - Action is within current department budget.

(If checked, go directly to Background/Supporting Information)

☐ Action requires an appropriation increase to the Capital Budget

☐ Action requires an appropriation increase to the Operating Budget

☐ Action provides increased revenue for appropriation increase

☐ Action requires use of contingency or reserves

☐ Other financial impact (Explain):

☐ Request provided to the Budget Office when provided to the Committee Coordinator

## **Background/Supporting Information**

The City of Minneapolis Police Department Third Precinct facility is located at the intersection of East Lake Street and Minnehaha Avenue and was built in 1986. Originally the facility was designed to accommodate 110 full time staff members. Today the facility is operating with a staff of 189 members, and personnel is projected to increase to more than 220 by the year 2020.

Therefore, the Scope of the Project envisions a remodeling and expansion of the existing building on the site in order to alleviate the overcrowding and to provide for the increased operational needs of the Third Precinct.

The City Council and Mayor approved a total of \$5,000,000 in the 2001 and 2002 Public Safety Initiative Capital Program to cover the costs of land acquisition, demolition, soil remediation, architectural design and construction administration services. In April of 2002 the City Council and Mayor authorized the PW Property Services Division to obtain Proposals for Architectural/Engineering Design Services for this Project.

Subsequently, proposals from thirteen (13) Architectural firms were received on May 16, 2002. An evaluation team composed of representatives from PW Property Services, and the Minneapolis Police Department reviewed and evaluated proposals on May 20, 2002 to determine the "short-list" for formal presentation/interview. Four Architectural firms were selected and the presentation/interviews were conducted on June 17, 2002.

Based upon the results of the formal presentation/interviews the evaluation team selected the architectural firm of RSP Architects to provide the requested services. Therefore we are requesting authorization to negotiate and execute an Architectural and Engineering Design Services Agreement for the Third Precinct Facility Addition and Improvements Project with RSP Architects, for a fee not to exceed of \$370,000.